

# FLY2WORK- DEVELOPMENT OF ONBOARDING PLANS TO PROMOTE YOUTH RECRUITMENT

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## FLY2WORK 'The importance of a Handbook'

A well-structured handbook is **crucial** for employers as it provides a consistent and standardized approach to achieve effective onboarding plans. It ensures that new employees receive **clear guidelines, expectations, and company information**, promoting a smooth transition into their roles.



The handbook **saves time and resources** by reducing repetitive explanations and serves as a valuable reference for both employees and managers. It also helps employers to cultivate a positive company culture, resulting in improved employee engagement.



### Project Result: PRACTICAL HANDBOOK

In this project activity we have summarised the necessary points for successful onboarding experiences.

The handbook includes information about **methodologies** such as mentoring, shadowing, etc.; **activities for different phases, recommended digital tools and case studies**. This information is vital for structured onboarding, measurable progress, efficient execution and practical guidance for employers and employees.

*Available soon!*